

THE INTERNATIONAL INSTITUTE FOR STRATEGIC STUDIES20th ANNUAL CONFERENCEOXFORD - SEPTEMBER 7th - 10th 1978

9th May, 1978

Dear Member,

In reply to our card sent out in March you stated that you proposed to attend the Institute's 20th Annual Conference subject to later confirmation. The purpose of this letter is to give you further details of this conference, to ask whether you still wish to attend and, if so, to request you to furnish us with certain information which we require for planning purposes.

1. The Conference will be held at Christ Church, Oxford, England.
2. YOU ARE REQUESTED TO STUDY THE ATTACHED QUESTIONNAIRE CLOSELY, COMPLETE IT AND RETURN IT AS SOON AS POSSIBLE AND, IN ANY EVENT, NOT LATER THAN JUNE 14th.
3. In planning the Twentieth Annual Conference the IISS Council again decided to impose a ceiling of 175 members as they felt that a larger gathering would impair the character of the Conference. A much larger number of applications to attend has been received from members. ~~THIS MEANS THAT IT IS PROBABLE THAT~~ THE INSTITUTE WILL, WITH REGRET, BE UNABLE TO ACCEPT ALL APPLICANTS. However, those who cannot be given a vacancy will receive a copy of the papers delivered at the Conference before their publication as an Adelphi Paper or in other form. Every effort will be made to maintain an equitable balance between applicants from the 37 countries represented on the preliminary list..
4. IF YOUR QUESTIONNAIRE IS NOT RECEIVED BY JUNE 14th IT WILL BE ASSUMED THAT YOU DO NOT WISH TO ATTEND AND YOUR NAME WILL BE DELETED FROM THE LIST OF APPLICANTS. THOSE WHO DO NOT NOW PROPOSE TO ATTEND NEED ONLY COMPLETE PARTS 1 & 2. THOSE WHO LIVE OUTSIDE EUROPE SHOULD ENSURE THAT THEIR REPLIES ARE SENT BY AIR MAIL.
5. REGISTRATION FEE
 - a) A fee of £20 will be charged to all participants.
 - b) We have to charge Value Added Tax of 8% on this fee for those living in the UK at the time of payment. Those concerned are therefore requested to pay £21.60. A tax invoice will be provided on request.
 - c) Refunds of this fee will be made as follows:-
 - (i) A full refund for those for whom a vacancy cannot be found.
 - (ii) 50% refund to those withdrawing before 14th August, 1978.
 - (iii) 25% refund to those withdrawing between 15th August and 2nd September, 1978.
6. ACCOMMODATION
 - a) Participants will be accommodated in undergraduates' rooms in Christ Church.
 - b) A charge of £20 per day will be made, covering accommodation, all meals, service and taxes.
 - c) Refunds of the Accommodation Charge will be made as follows:-
 - (i) A full refund to those for whom a vacancy cannot be found and for those withdrawing before 30th August.
 - (ii) A 50% refund for those withdrawing between 31st August and 6th September, 1978.

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7. TRAVEL

- a) The Conference is due to assemble on the afternoon of Thursday, 7th September and close at midday on Sunday, 10th September. See outline programme enclosed.
- b) Those making their own air travel arrangements are advised to make their reservations in good time.
- c) The Institute will be operating a direct private bus service between London (Heathrow) Airport and Oxford. Details will be given later.

8. PAYMENTS

- a) You are requested to send the full remittance or to pay the appropriate amount into the Institute's Bank or Giro account; see part 4 of the Questionnaire.
- b) All charges are quoted in £ sterling. Applicants paying in other currencies are requested to pay according to current exchange rates.

9. LANGUAGE

The Conference language will be English.

10. JOINING INSTRUCTIONS

- a) You will be notified by the end of June whether you have a vacancy at this Conference.
- b) Final Joining Instructions will be sent to all participants in August.

Yours sincerely,

A. E. Majendie,

Administrative Director.

THE INTERNATIONAL INSTITUTE FOR STRATEGIC STUDIES20th ANNUAL CONFERENCEPROSPECT OF SOVIET POWER IN THE 1980'sOUTLINE PROGRAMMEThursday, September 7th

Evening: Plenary I - The Concept of Power and Security in Soviet History.

Friday, September 8th

Morning: Plenary II - Sources of Soviet Power: Economy, Population, Resources.
 Plenary III - Sources of Soviet Power: The Military Potential in the 1980's.

Morning/Afternoon: Briefings - (i) The Military Procurement Process
 (ii) Soviet Strategic Concept
 (iii) Recruitment Patterns for the Leadership
 (iv) Economic Resources and Dependencies

Evening: Committee Meeting I } Committee subjects are listed below.
 Committee Meeting II } It will be up to Committee Chairmen
 to decide how to divide up the time
 of the three sessions. Successful
 applicants will be asked to opt for
 Committees later.

Saturday, September 9th

Morning: Committee Meeting III)

Afternoon: FREE

Sunday, September 10th

Morning: Plenary IV - The Soviet Union in the International System of the 1980's.

COMMITTEES

<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
<u>The West in the Soviet Perspective</u>	<u>Soviet Power & Policies in the Third World</u>	<u>Influence and Ideology</u>	<u>The Concern for Security</u>
(i) The United States	(i) In Africa	(i) Ideology in the Soviet View of International Affairs	(i) Soviet Security Concerns in the 1980's
(ii) Western Europe	(ii) In the Middle East	(ii) Ideology and Soviet Policies	(ii) The Decision-Making Process in Soviet Defence Policies

IISS 20th ANNUAL CONFERENCE

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Q U E S T I O N N A I R E

1. NAME (Block Capitals, please)

2. I can NOT now attend the 20th Annual Conference ☐

I still wish to attend the 20th Annual Conference ☐

If you still wish to attend, please also complete the following:-

3. I require accommodation for the nights:- September 7/8 ☐

September 8/9 ☐

September 9/10 ☐

4. a) (i) I enclose my remittance of (amount) made payable to the International Institute for Strategic Studies ☐

(ii) I am sending payment of (amount) to the Institute's Account no: 32017240 at Coutts & Co., 59 Strand, London, WC2N 5LJ. ☐

(iii) I am sending payment of (amount) to the Institute's Giro Account no: 530 2250. ☐

b) This payment is made up of:-

Registration Fee

VAT

Accommodation Charges

TOTAL

Please put an X in the appropriate squares

To: The Conference Secretary,
International Institute for Strategic Studies,
18, Adam Street,
LONDON, WC2N 6AL,
England

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(Signature)